

**MASTER VISA SERVICE**

Your Visa & Passport Headquarters  
130 East Randolph St. # CL-2B, Chicago, IL 60601  
Toll Free 1.800.516.2778 Tel 1.630.363.9553 www.mastervisaservice.com

**MVS PASSPORT SERVICE ORDER FORM**

One Form for Each Passport

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ Travel Date \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ E-mail Address \_\_\_\_\_

Contact Name \_\_\_\_\_ Contact Phone # \_\_\_\_\_

**PASSPORT SERVICE**

\_\_\_ First Time/Passport    \_\_\_ Name change    \_\_\_ Passport Renewal    \_\_\_ Others

\_\_\_ Lost/Damaged    \_\_\_ Add VISA Pages    \_\_\_ Child/Minor Passport

**SERVICE FEE:**    \_\_\_ \$149.00---24 HOURS - **Expedited processing**  
                          \_\_\_ \$ 89.00----3-5 business days processing  
                          \_\_\_ \$ 59.00----6-10 business days processing

**Same Day processing is Available – Please Call Us - MUST be delivered to us by 8 am**

Shipping fees FedEx up to 5 passports \_\_\_ \$25.00 Monday-Friday    \_\_\_ \$Call Saturday delivery

Service fee \_\_\_\_\_ + FedEx fee(or self stamped envelope) \_\_\_\_\_ = Total \_\_\_\_\_

**Please charge payment on my Credit Card - A 3% Charge is added to your order to cover our costs:**

Card Type:     Visa                     Mastercard                     Amex                     Discover

Card Number \_\_\_\_\_ . \_\_\_\_\_ . \_\_\_\_\_ . \_\_\_\_\_    Expiration Date \_\_ / \_\_

Cardholder Name \_\_\_\_\_ CVC/CVV \_\_\_\_\_

Cardholder Signature \_\_\_\_\_

**IMPORTANT:**

**You MUST include with the passport application two (2) LETTERS OF AUTHORIZATION and COPY (single page) of your TRAVEL ITINERARY in order to EXPEDITE your Passport request.**

Send my passport to \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Internal Use Only:  
Date Received: \_\_\_\_\_  
Order # \_\_\_\_\_